



Intervention & Coiled Tubing Association

**Canadian Chapter** 

**2013 Annual General Meeting**

# Mission Statement

- The mission of the *Intervention and Coiled Tubing Association* is to enhance communication, gather technical expertise and promote safety, training competency and industry accepted practices.

# Meeting Agenda

- 11:30 Buffet Lunch
- 11:50 President's Opening Remarks
- 12:00 ICoTA Official Business - AGM
- 12:20 Technical Presentation –  
*“Optimizing Well Completions in the Canadian Bakken: Case History of Different Techniques to Achieve Full ID Wellbores”*  
*By: Domingo Alvarez (P. Eng.), Lightstream Resources*
- 13:00 Closing Remarks



Intervention & Coiled Tubing Association

**Canadian Chapter** 

**2013 Annual General Meeting**

# ICoTA – Canadian Chapter

## **2013 Annual General Meeting - Agenda**

- 2013 Highlights – Year in Review
- Establish Quorum
- Review and Approve minutes of 2012 AGM
- Review and Approve 2013 Financial Statements
- Review and Approve 2014 Budget
  - Nominate 2014 Financial auditors
- Election of President / Secretary / Treasurer
- Election of Slate of Directors
- Closing remarks

# Year in Review

Josh Thompson - President

# **\*Year in Review**

- Committed Board of Directors (18), increase by 2 from prior year.
- 2013 Membership Numbers – 150, flat from prior year
- 52 Website sponsors, increase of 5 from prior year.
- Continued with door prizes for each event i.e. iPad's, gift cards.
- Made good progress in expanding our contact list

# Year in Review

## Technical Luncheons

- 2013 AGM March – 62 Attended
- May L&L – 30 Attended



# \*Year in Review

## Golf Tournament

- 1<sup>st</sup> Year at Blue Devil
- 92 golfers showed
- September date seems to working for weather conditions
- Successful attendance and good feedback on the course
- Will be holding 2014's tournament at Blue Devil.

# \*Year in Review

- **CT Short Course**

- Held in June 2013, Attempted to increase attendance by holding separate from Round Table. Good course, marginal increase in attendance, ~ 24 attended.

- **October Roundtable –WCSB**

- Venue Hotel Arts
- 15 presenters (Including Key note luncheon)
- 125 attended, room for more at this venue. Looking to increase attendance numbers for 2014.
- 9 Exhibitors, looking to arrange venue for maximum exposure for exhibitors

**Thanks to all the sponsors!!**



# **\*Year in Review**

- **Regulatory Responsibilities**

- **\*\*Reminder\*\*** ICoTA's involvement with DACC has changed. We no longer have a straight in vote.

- PSAC (DACC)

- CT Well Service BOP – EnForm

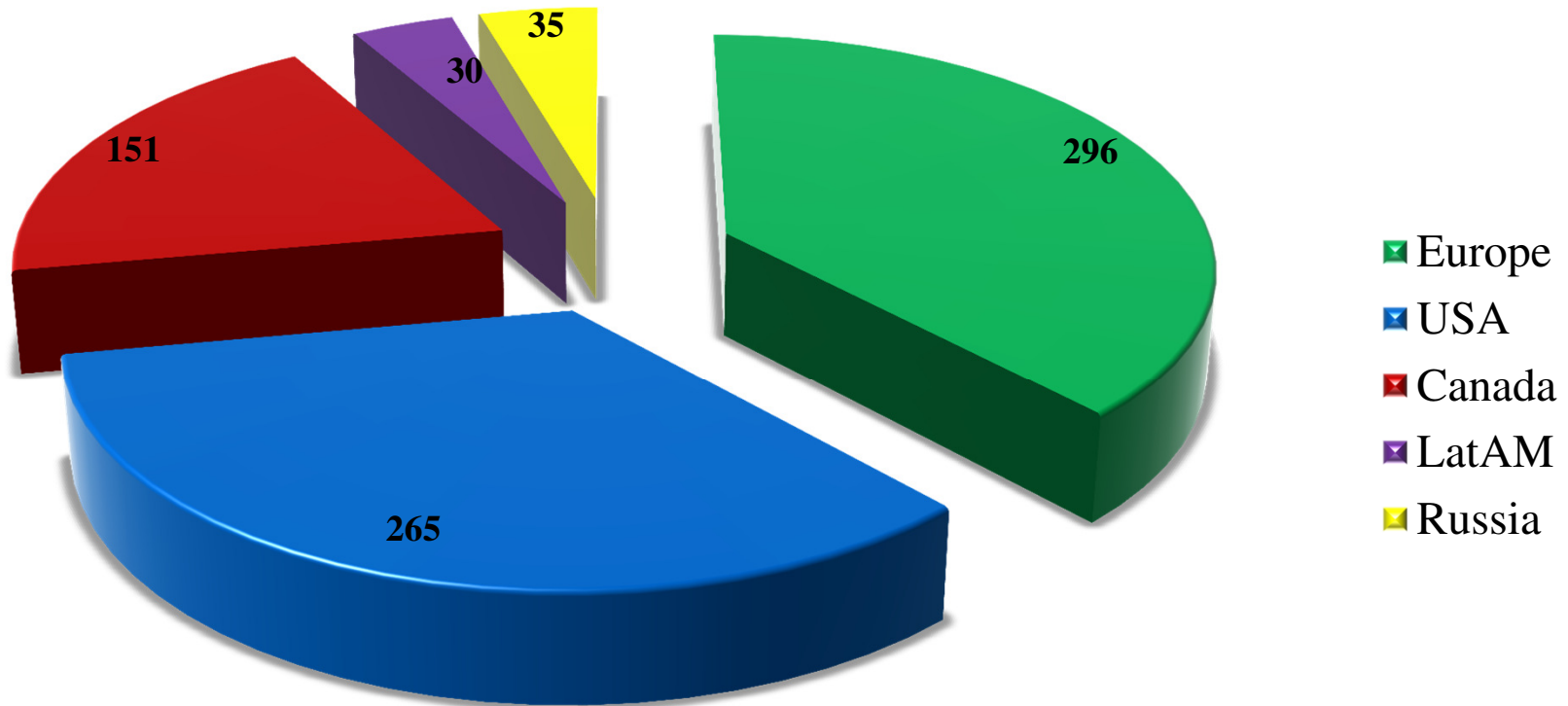
# Regulatory

- We have a agreement with PSAC to work with ICoTA on matters relating to CT regulations. PSAC's vote will represent ICoTA.
- Current IRP's in review:
  - IRP 14 Non-water based drilling fluids, draft is out for review April 30<sup>th</sup> Close date
  - IRP 24 Fracture stimulation – Interwellbore Communication
  - IRP 25 Primary and remedial cementing guidelines
- PSAC is considering opening IRP 8 Flammable Fluids for limited review aimed at classification of fluids.

# ICoTA Canada Website

- More event details
- PayPal continues to facilitate registration fees
- Members section providing statistics, past presentation content and event information
- Introduced corporate membership and registration functionality.
- Adding more content each year.
- CTU count posted with disclaimer.

# 2013 ICoTA Membership

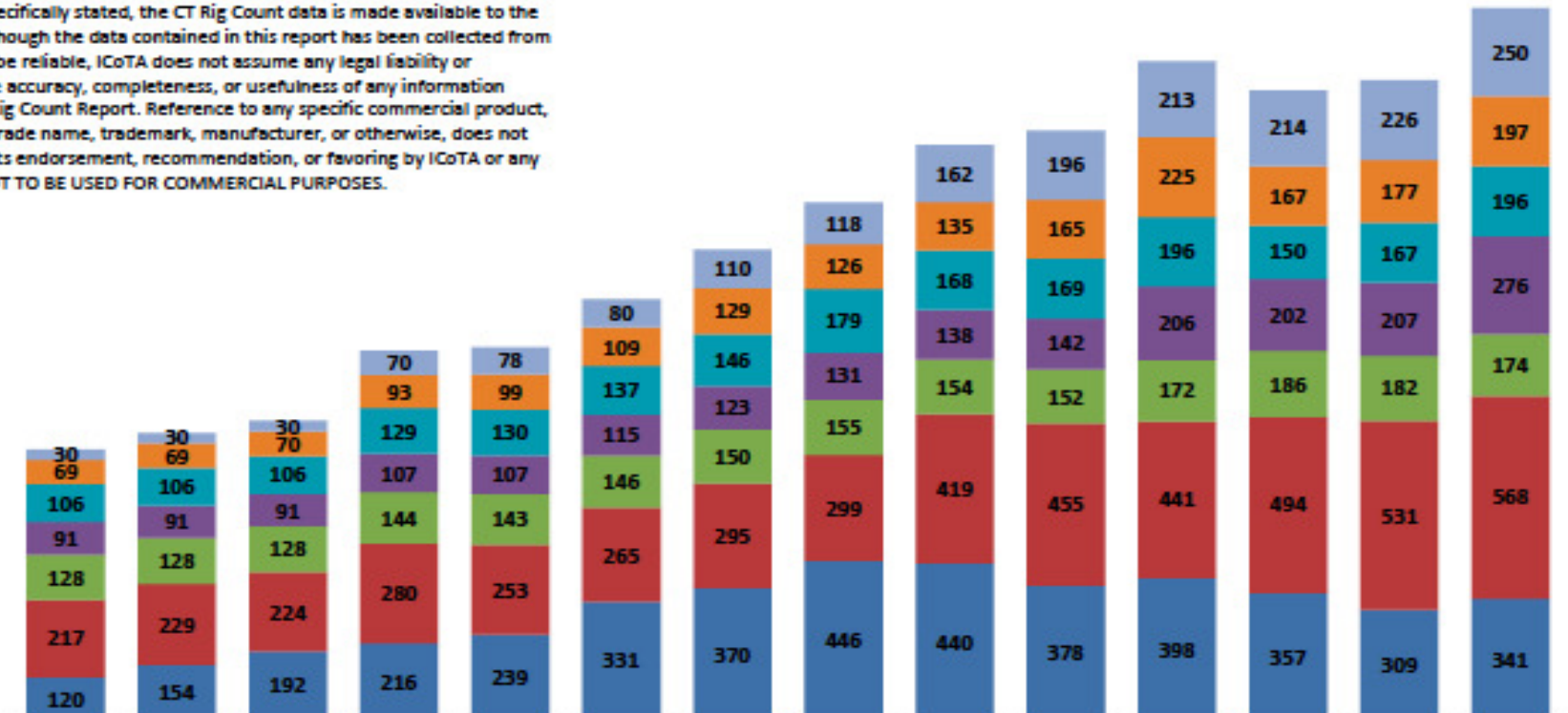


# Global CT Rig Count



## Worldwide Coiled Tubing Unit Count 1999 - 2013

Unless otherwise specifically stated, the CT Rig Count data is made available to the public by ICoTA. Although the data contained in this report has been collected from sources believed to be reliable, ICoTA does not assume any legal liability or responsibility for the accuracy, completeness, or usefulness of any information disclosed in the CT Rig Count Report. Reference to any specific commercial product, process, service by trade name, trademark, manufacturer, or otherwise, does not constitute or imply its endorsement, recommendation, or favoring by ICoTA or any entities thereof. NOT TO BE USED FOR COMMERCIAL PURPOSES.



	1999	2000	2001	2002	2003	2005	2006	2007	2008	2009	2010	2011	2012	2013
Annual Total	761	807	841	1039	1049	1183	1323	1454	1616	1657	1851	1770	1799	2002
Russia & CIS	30	30	30	70	78	80	110	118	162	196	213	214	226	250
Far East	69	69	70	93	99	109	129	126	135	165	225	167	177	197
Middle East	106	106	106	129	130	137	146	179	168	169	196	150	167	196
Latin America	91	91	91	107	107	115	123	131	138	142	206	202	207	276
Europe/Africa	128	128	128	144	143	146	150	155	154	152	172	186	182	174
USA	217	229	224	280	253	265	295	299	419	455	441	494	531	568
Canada	120	154	192	216	239	331	370	446	440	378	398	357	309	341

# 2013 AGM

Official Business

Steve Lemp - Secretary



# *Confirm Quorum*

Minimum of 20 Members required

***2012 AGM Minutes***  
***Event Date – Mar.14, 2013***

Recorded by Alberto Martinez

Edited and submitted by Steve Lemp,  
Secretary, ICoTA – Canadian Chapter

# *2012 – AGM Minutes*

Motion by Board of Directors

**“to Accept the Minutes of the 2012  
AGM as Presented”**

2<sup>nd</sup>?

Any Discussion?

Vote Required → All in Favour?

# Alberta Registries Return

- 2013 ICoTA – Canada Return submitted to Alberta Registries
  - Signed 2012 financial report
  - List of Board of Directors
- Alberta Amendment Date: 2013/04/23
- Alberta Society – Registration Date:  
2001/02/09

*2013 Financial Statement  
&  
2014 Budget*

# *\*2013 Receivables*

<b>2013 Starting Balance</b>									<b>\$70,630.75</b>
<b>Receipts</b>								<b>\$ cdn</b>	
								<b>2013 Actual</b>	<b>2013 Budget</b>
<u>Memberships</u>									
		Membership dues (for 2013)						6,597.52	5,300.00
<u>Website</u>									
		ICoTA Website Sponsorship						8,328.61	7,600.00
<u>Meetings</u>									
	2	Technical Luncheons				2		6,737.14	10,500.00
	1	Intervention / CT School				1		4,393.28	
	1	October Forum / Round Table				1		30,533.78	29,800.00
		Oct. Forum Sponsorships						5,970.70	10,000.00
<u>Other</u>									
		Golf Tournament (limited to 120 Golfers)						18,688.85	18,000.00
		Golf Tournament Sponsorships						2,443.96	3,200.00
		2012 Income carried over to 2013						1,275.00	0.00
<b>Total Receipts</b>								<b>84,968.84</b>	<b>\$84,400.00</b>

# *\*2013 Expenditures*

Expenditures			\$ cdn	
			2013 Actual	2013 Budget
<u>Memberships</u>				
	Director (Voting) Memberships in ICoTA Head Office		1,000.00	800.00
<u>Website</u>				
	Website Account		540.55	600.00
	Website Maintenance		6,141.45	4,700.00
<u>Meetings</u>				
2	Rooms, Meals & A / V for Luncheons	2	8,060.71	10,500.00
1	Rooms, Meals & A / V for Interv'n / CT School	1	2,996.02	0.00
1	Rooms, Meals & A / V for Forum / Round Table	1	25,081.90	27,900.00
	Books for CT School		0.00	0.00
	Speaker Fees		2,100.00	0.00
	Promotion / Advertizement Gifts		0.00	3,400.00
<u>Other</u>				
	Golf Tournament	1	16,391.97	21,000.00
	Board Expenses		2,342.79	400.00
	Clerical Services		3,000.00	3,200.00
	Bank Account Fees		322.35	100.00
	Other / Miscellaneous		162.75	1,200.00
	GIC(Escroe account for Visa)		10,000.00	
	Technical Conference Exhibit		0.00	3,100.00
	<b>Total Expenditures</b>		<b>\$78,140.49</b>	<b>\$76,900.00</b>

# *\*2013 Balance*

								2013 Actual		2013 Budget
<b>Total Receipts</b>								\$ 84,968.84		\$ 84,400.00
<b>Total Expenditures</b>								\$ 78,140.49		\$ 76,900.00
<b>2013 Budgetary Net Income / Loss (-)</b>										\$ 13,100.00
<b>2013 Actual Net Income / Loss (-)</b>								\$ 6,828.35		
<b>2013 Starting Balance</b>								\$ 70,630.75		
<b>2013 Year End Balance</b>								\$ 77,459.10		



# \*Auditors

- Auditors were appointed at 2012 AGM on 14 March 2013
- 2013 Financial Reports have been reviewed and approved by:
  - ☑ Dan Schlosser
  - ☑ Don McClatchie

# \*Signed Auditor Statements

To the members of ICoTA - Canadian Chapter:

I/we have reviewed and approved the attached financial statement for the Canadian Chapter of the Intervention & Coiled Tubing Association, for the fiscal year of January 1, 2013 to December 31, 2013, and have found it to be correct and accurate based on what has been supplied to us to review by the Treasurer.

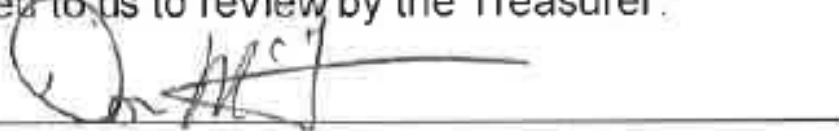
ICoTA Member



To the members of ICoTA - Canadian Chapter:

I/we have reviewed and approved the attached financial statement for the Canadian Chapter of the Intervention & Coiled Tubing Association, for the fiscal year of January 1, 2013 to December 31, 2013, and have found it to be correct and accurate based on what has been supplied to us to review by the Treasurer.

ICoTA Member



# \*Treasurer's Statement

March 3, 2014

To the members of ICoTA - Canadian Chapter:

The attached document is the annual financial statement for the Canadian Chapter of the Intervention and Coiled Tubing Association for the 2013 fiscal year which runs from January to December. Financial statements from other chapters of ICoTA are released separately.

As of the date of our last bank statement, February 13th, 2014, our current financial condition is sound, with a bank account balance of \$78,592.19 cdn. and \$10,000 in a GIC that is on hold to cover the new ICoTA Visa Card.

ICoTA Intervention and Coiled Tubing Association Canadian Chapter was incorporated in Alberta on the 9th of February, 2001. We are incorporated as a not for profit organization. Our Corporate Access Number is 509218426.

Sincerely,

Sheldon M. Pike  
Treasurer  
ICoTA - Canadian Chapter



# *2013 Financial Statement Approval*

Motion by Board of Directors

**“to Accept the 2013 Financial Statement as Audited and Presented”**

2<sup>nd</sup>?

Any Discussion?

Vote Required → All in Favour?

# *Budget Statement* *2014*

# *\*2014 Budget*

<b>Receipts</b>					<b>\$ cdn</b>	
					<b>2013 Actual</b>	<b>2014 Budget</b>
<u>Memberships</u>						
	Membership dues (for 2013)				6,597.52	6,600.00
<u>Website</u>						
	ICoTA Website Sponsorship				8,328.61	8,400.00
<u>Meetings</u>						
2	Technical Luncheons				6,737.14	6,800.00
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1	October Forum / Round Table				30,533.78	30,600.00
	Oct. Forum Sponsorships				5,970.70	6,000.00
<u>Other</u>						
	Golf Tournament (limited to 120 Golfers)				18,688.85	18,700.00
	Golf Tournament Sponsorships				2,443.96	2,500.00
	2012 Income carried over to 2013				1,275.00	1,300.00
<b>Total Receipts</b>					<b>84,968.84</b>	<b>\$85,300.00</b>

# *\*2014 Budget*

<b>Expenditures</b>					<b>\$ cdn</b>	
					<b>2013 Actual</b>	<b>2014 Budget</b>
<u>Memberships</u>						
		Director (Voting) Memberships in ICoTA Head Office			1,000.00	1,100.00
<u>Website</u>						
		Website Account			540.55	600.00
		Website Maintenance			6,141.45	6,500.00
<u>Meetings</u>						
	2	Rooms, Meals & A / V for Luncheons	2		8,060.71	8,500.00
	1	Rooms, Meals & A / V for Interv'n / CT School	1		2,996.02	3,200.00
	1	Rooms, Meals & A / V for Forum / Round Table	1		25,081.90	26,400.00
		Books for Intervention / CT School			0.00	-
		Speaker Fees			2,100.00	2,300.00
		Promotion / Advertizement Gifts			0.00	-
						-
<u>Other</u>						
		Golf Tournament	1		16,391.97	17,300.00
		Board Expenses			2,342.79	2,500.00
		Clerical Services			3,000.00	3,200.00
		Bank Account Fees			322.35	400.00
		Other / Miscellaneous			162.75	200.00
		GIC(Escroe Account for Visa)			10,000.00	-
		Technical Conference Exhibit			0.00	-
<b>Total Expenditures</b>					<b>\$78,140.49</b>	<b>\$72,200.00</b>

## *\*2014 Budget*

				<b>2013 Actual</b>		<b>2014 Budget</b>
<b>Net Income / Loss (-)</b>				<b>\$ 6,828.35</b>		<b>\$ 13,100.00</b>



# *2014 Budget Approval*

Motion by Board of Directors

**“to Accept the Proposed 2014  
Financial Budget as Presented”**

2<sup>nd</sup>?

Any Discussion?

Vote Required → All in Favour?

## *Nomination of 2014 Auditors*

**Require 2 Nominees – Volunteers?**

Motion by \_\_\_\_\_? **“to Accept the  
2014 Auditors as Nominated”**

2<sup>nd</sup>?

Any Discussion?

Vote Required → All in Favour?

# *Election Of Officers*

- President
- Secretary
- Treasurer
- Slate of Directors

# *Election of President*

Motion by Board of Directors

“to elect **Josh Thompson**  
as **President for 2014**”

2<sup>nd</sup>?

Any Discussion?

Vote Required → All in Favour?

# *Election of Secretary*

Motion by Board of Directors

“to elect **Stephen Lemp**  
as Secretary for 2014”

2<sup>nd</sup>?

Any Discussion?

Vote Required → All in Favour?

# *Election of Treasurer*

Motion by Board of Directors

“to elect **Sheldon Pike**  
as **Treasurer for 2014**”

2<sup>nd</sup>?

Any Discussion?

Vote Required → All in Favour?

# *Election of Other Directors*

- **Scott Sherman**
- **Jeff Clayton**
- **Bill Gavin**
- **Lem Edillon**
- **John Misselbrook**
- **Sean Majko**
- **Alberto Martinez**
- **Clarke Moir**
- **Sunday Owolabi**
- **John Yeung**
- **Eric Plante**
- **Greg Chapin**
- **Tom Walker**
  - **Motion to Accept?**
    - **2<sup>nd</sup>?**
  - **Any Discussion?**
  - **All in Favour?**

# *Board Of Directors - 2014*

- President  
Josh Thompson
- Secretary  
Stephen Lemp
- Treasurer  
Sheldon Pike
- Program Chairman  
John Misselbrook
- Program Co-Chairman  
Clarke Moir
- Program Co-Chairman  
Alberto Martinez
- Program Co-Chairman  
Tom Walker
- Event Director  
Greg Chapin
- Event Co-Director  
Lem Edillon
- Event Co-Director  
Eric Plante
- Membership/Promotion Director  
Jeff Clayton
- Membership/Promotion Co-Director  
John Yeung
- Website Director  
Sean Majko
- Director at large  
Bill Gavin
- Director at large  
Sunday Owolabi
- Director at large  
Scott Sherman
  
- Executive Administrator  
Lindsay Sorensen



# *2013 – AGM*

Any Other Business?

# *2013 – AGM*

Motion to Adjourn?

# 2013 AGM

Conclusion of Official Business

# *\*ICoTA 2014 Upcoming Events*

- SPE/ICoTA CT Conference & Exhibition in (Houston) The Woodlands, Texas – **March 25<sup>th</sup> & 26<sup>th</sup>**
- Lunch & Learn, Hotel Arts – **May 7<sup>th</sup>**
- ICoTA Short Course, Hotel Arts – **June 18/19<sup>th</sup>**
- Joint SPE / ICoTA Lunch and Learn, Hotel Arts  
– **Date TBA**
- Golf Tournament – Blue Devil Golf Course  
– **September 10<sup>th</sup>**
- ICoTA Round Table, Hotel Arts – **October 23/24<sup>th</sup>**  
– Presenters needed